MINUTES OF THE MEETING OF THE
PROSPECT HEIGHTS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES BUILDING & GRUNDS COMMITTEE
HELD WEDNESDAY, MAY 16, 2022
12 N. ELM STREET, PROSPECT HEIGHTS, IL 60070
MEETING ROOM B

I. Call to Order/Roll Call

The meeting of the Building & Grounds Committee of the Board of Trustees of Prospect Heights Public Library District was called to order by Trustee Tim Bochula at 5:09 P.M.

    Roll Call: Present: Trustees Bochula and Jordan
    Absent: None
    Also present: Executive Director Todd, Assistant Director Wulf

II. Approval of Minutes

The Minutes from the March 16, 2022 meeting of the Building and Grounds Committee were approved by unanimous consent.

III. Public Comment – None

IV. Old Business – None

V. New Business –

A. Geothermal feasibility study

The Committee reviewed the Elara's report on installing a geothermal system at the Library. The report concluded that such a system was not feasible at this time because it would require replacing significant parts of the Library's HVAC system and rebuilding two parking lots that were recently rebuilt.

B. Review lighting quotes

The Committee reviewed four quotes to install additional lighting in Adult Services by the World Languages and audiobook collections. The lowest quote did not include drywall or painting. Associated Electric, the Library's on call electrician was the next lowest quote.

The Committee will recommend the Board approve Associated's quote.

C. Review Capital Study quotes

The Committee reviewed proposals from Building Technology Consultants (BTC) and Shales McNutt (SMC) to craft a capital asset study for the Library. The Committee had several questions that Director Todd will relay to each firm.

VI. Other

Director Todd told the Committee that the new landscaping was installed and that the security cameras were being installed.

VII. Adjournment

There being no further business to be brought before the Committee, the meeting was adjourned at 5:41 P.M.

Respectfully Submitted,

Tim Bochula

Chairman, Building & Grounds Committee