

# PROSPECT HEIGHTS PUBLIC LIBRARY DISTRICT REGULAR BOARD MEETING

WEDNESDAY,  
March 29, 2023 at 7:00 PM  
Meeting Room B of Prospect Heights Public Library  
12 N. Elm St., Prospect Heights, Illinois 60070

## AGENDA

- I. Call to Order/Roll Call
- II. Consent Agenda (**ACTION**)
  - A. Approval of Minutes from the February 22, 2023 board meeting
  - B. Approval of the Combined Statement of Assets as of February 29, 2023 in the amount of \$3,922,375.12
  - C. Ratify paid disbursements since February 22, 2023 in the amount of \$245,725.
  - D. Approve Bills for Payment for March 2023 in the amount of \$90,552.11
  - E. Approve Transfer amount in the amount of \$190,000
- III. Public Comments
- IV. Attorney's Report
- V. Communications
- VI. President's Report
- VII. Executive Director's Report
- VIII. Committee Reports
  - A. Budget & Finance – Peggy Lahey
  - B. Building & Grounds – Tim Bochula
  - C. Personnel – Marianne Kerr
  - D. RAILS – Alex Todd
- IX. Old Business
- X. New Business
  - A. Department Updates - Communications and Administration
  - B. Review Library's Identity Protection Policy – **ACTION**
  - C. Review Library's Travel Reimbursement Policy – **ACTION**
  - D. Review Landscaping Quote from Milieu Landscaping for \$13,095.93 – **ACTION**
  - E. Review Masonry Quote from W.L. Kercher for \$23,465.00 – **ACTION**
  - F. Review Trane's proposed 2-year maintenance contract for \$20,751.00 and \$21,788.00 (**ACTION**)
  - G. Review of minutes of closed meetings in compliance with 5 ILCS 120 2.06 – **ACTION**
  - H. Review of verbatim recordings of regular board meetings held remotely under State Executive Orders - **ACTION**
  - I. Lutz Bequest
  - J. Decennial Committee
- XI. Other
- XII. Adjournment